	West Fargo Fire & Rescue Policy and Procedure			Authorized by: D. Fuller Fire Chief
	Subject: Grooming Standards			
	Section: ADMIN	Date Authorized: 8/15/2015	Date Reviewed: 11/1/2017	
	Number: 110			

Intent

The intent of this policy is to establish standards for uniformity and appearance purposes

The wearing of any article of clothing, jewelry or any other miscellaneous item (sunglasses, belt buckles, etc), that would detract from the image of the department will not be permitted.

Male Firefighters

Hair Standard – Regardless of the particular style an individual may choose, hair will be kept neat, clean, well-groomed and properly trimmed at all times while on duty.

- When combed, the hair shall be allowed over the ear but not more than half the ear shall be so covered.
- Hair shall not fall over the eyebrows.
- The hair may touch the collar but not extend downward more than one inch beyond the top of the collar
- Hair shall not interfere with the wearing of your helmet, SCBA mask, or dress cap

Facial hair


- Firefighters choosing to wear sideburns shall keep them neatly trimmed.
- Mustaches - Neatly trimmed mustaches are permitted.
- Facial hair shall not interfere with the seal of the SCBA mask.

Female Firefighters

- Hair Standard - Hair will be neatly groomed. The length and bulk of the hair will not be excessive or present a ragged, unkempt, or extreme appearance. Hair will not fall over the eyebrows or extend below the bottom edge of the collar. Hair styles will not interfere with the wearing of your helmet, SCBA mask, or dress cap.

All Firefighting Personnel

- No earrings will be worn on duty.
- Fingernails - All personnel will keep fingernails clean and neatly trimmed so as to not interfere with the performance of duty, detract from a professional appearance, or present a safety hazard.

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- Hygiene and body grooming - All personnel are expected to maintain good daily hygiene and wear their uniforms so as not to detract from the overall professional appearance of the department.
- No excessive jewelry will be allowed on duty.
- Wedding ring and wristwatch are allowed
- Tattoos - Tattoos that could reasonably be interpreted as offensive and are not ordinarily covered by clothing while on duty are not allowed. Other tattoos shall not be visible when participating in “scheduled or public” events.
- It is the intent of this policy to allow the West Fargo Fire Department to present a professional uniform appearance and to still allow a certain amount of individual freedom of expression. It is the responsibility of the company officer to enforce this policy; common sense should prevail at all times.