

West Fargo Airport Authority Meeting
Date: April 29, 2021
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Brian Christl, Matt Retka,

Members Absent:

Dan Loegering, Barrett Irving

Others Present:

Keith Schonert

1. **The meeting was called to order by Wade Swenson at 5:35pm**
2. The minutes from the March 25th meeting were reviewed.
Motion by Brian to approve as written. Second by Matt. All in favor, motion passed.
3. The monthly Budget and Income reports as of March 31, 2021 were reviewed. 100k transfer from operating to capital reserve fund is accurately reflected in March report. Motion by Matt to approve the Income Statement and Fund Balance. Second by Brian. All in favor, motion passed.
4. 2022 Budget Review

The 2022 Budget request was submitted, and stayed the same as 2021 at \$176,472. The \$20k capital request for snow blade was not intended for additional request of funds, rather this is proposed to be taken out of existing reserve funds. Brian motioned to accept the 2022 submitted budget request. Matt Seconded. None opposed, motion carried.

5. Report from Airport Manager:
 - West Fargo “Young Eagle” event scheduled for May 22nd. Approx. 60 students in the program and most intend to fly. Rain date set for June 5th.
 - Fire inspection scheduled for 4/30
 - Discussed scholarships, as airport has participated in WF HS scholarship in the past. Brian motioned to offer a single \$500 scholarship in 2021. Matt seconded. None opposed, motion passed. Application will be posted.
 - Crack seal & striping bids were reviewed. Robbie recommended skipping striping this year. Matt motioned to approve the bid from JB Services for crack seal (\$8,647) and alternate (\$4,768), but omit striping. Brian seconded. All in favor, motion passed.
 - Loader Lease from Butler was reviewed. This would be for 5-year lease for pay-loader through city contract, and would require the airport to obtain its own blade. Brian motioned to approve the lease as proposed. Matt seconded. All in favor, motion passed.
 - Robbie still looking for a new tire for the mower.

6. Non-Agenda Items

Discussion on 2021 Fly-in at the airport, tentatively in conjunction with West Fest.
Robbie to investigate this and insurance options.

Motion to Adjourn by Brian and Second by Matt. None opposed. Meeting was adjourned at 6:11 pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]